K-STATE HOMECOMING 2024

PANT THE CHANT EXPENSE REPORT

EXPENSE REPORT DUE: FRIDAY, OCT. 18 | 12 P.M. (NOON)
Send To: studentprograms@k-state.com

Event Date/Time: Sunday, Oct. 20 | 8 p.m.
Event Location: Bramlage Coliseum

Pairing:

The following guidelines must be used in the reporting of expenses:

1. Any item purchased or rented must have proof of purchase. Receipts should be scanned or picture taken and included with the expense report. **NO original receipts accepted.**
2. Any item previously owned or donated for the PTC must be reported.

BUDGET - $150

Purchased	Rented	Item Description	Quantity	Total Cost
☐	☐			
☐	☐			
☐	☐			
☐	☐			
☐	☐			
☐	☐			
☐	☐			
☐	☐			
☐	☐			

TOTAL _____

Already Owned	Donated	Item Description	Quantity
☐	☐		
☐	☐		
☐	☐		
☐	☐		
☐	☐		

Take a picture or scan all receipts and include them with expense form!